



ASSYSTEM

TIMESHEET

PLEASE COMPLETE & RETURN TO FAX No.

01903 - 703202 (U.K.)
+44 - 1903 - 703202 (Outside U.K.)

Assystem UK Ltd
Premium House
The Esplanade
WORTHING BN11 2BJ
United Kingdom

Telephone: 01903 - 821000

Name, Unique Identifier (office use), Week Ending Date

On Assignment At (Name of Customer)

Table with columns: Mon, Tues, Wed, Thurs, Fri, Sat, Sun, Total. Includes Daily Totals and TOTAL HOURS row.

FOR PAYROLL OFFICE USE ONLY table with categories: Normal, Holiday, Overtime, Sick, Total Payable Hours.

Total Hours In Words

Verification Signature of Contractor

Customer Authorisation Signature For SHIFT ALLOWANCE(S)

Customer Authorisation Signature, Date:-

ADDITIONAL INFORMATION (Please Complete Only If Applicable)

My Assignment is Completed This is My Final Timesheet, I Will Be Absent Next Week Returning To Work On This Date, Customer Verification of Assignment Completion, Customer Signature, Please Print Name & Position